

MISSED APPOINTMENT POLICY

Gentle Care Family Dentistry wants to thank you for choosing us as your dental care provider. In order to give you, and all our patients, the best possible care, we request that you make your appointments with us a priority as we have reserved the time especially for you. We understand that there are times when you are not able to come to your appointment and we ask that you give us at least a 24 hour notice to cancel or change your appointment. By doing this, it will enable us to offer your cancelled time to another patient. If you fail to do this, it is considered a missed appointment. A missed appointment is when you fail to show up for an appointment without a phone call or notification. Your phone call is critical in helping us provide continuous care to all our valued patients.

We also expect you to be on time for your appointments. If you arrive late to an appointment, Dr. Boateng and his staff, will use their discretion if they will be able to complete the planned treatment or if they will need to make changes as to what, if anything, will be able to be completed.

If you fail to call and/or give us notice, we reserve the right to not schedule future appointments for you or other family members.

I have read and understand the policy stated above:

Patient Signature (*Parent, if child*)

Date